

## PJ PAC Annual General Meeting - Minutes September 22, 2021

### ATTENDEES:

Tara Zielinski, Robin Turnill, Monique Schelle, Joy Zhou, Melanie Miao, Nazanine Parivar, Virginia Calvo, Cindy Lemaire, Sydney Smith, Samira Enayati, Klaus, Michelle Z, Laura Botero, Sina Mesghali, Steph LeComte, Gillian S1, Shannon, Dr. Claudia Chavez-Munoz, Ada Lin, Somayeh Beladi, Tara Zielinski, Naz, Rowena Veylan, Lisa Romero, Susy, Marketa Gogela, Sydney, Arman, Mai Azur, Helen Perry, Inge Boubez, , Fatemeh, Sarah Yassami, Maritza, Simon Le Sieur, Steve Lauer, Klaus, Sina Mesghali, Steph LeComte, Shannon, Dr. Claudia Chavez-Munoz, Ada Lin, Anna Hardy, Betisa Mohammadi, Sophie Mao, Dina Zaid, Rowena Veylan, Bitá's iPhone, Susy, Kim Albright, Helen Perry, Sandy, Fatemeh, Sarah Yassami, Paulina, Sonia, Steve Lauer

Note: Many parents were in attendance and there was representation by 54 families.

1. Meeting was called to order at 7:00pm by Monique S. She welcomed everybody in our PJ community to our first PAC Zoom meeting of 2021/2022 school year by saying “ I want to acknowledging that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples– Skwxwú7mesh (Squamish), and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations. I am grateful for my opportunity to live, learn and share on these lands.”
2. Approval of Agenda posted at PJ PAC website <https://www.ecoleppac.com/september-22/Monique> made the motion and Inge B first approval and Lisa R second approval.
3. Approval of Minutes of Meeting date September 23, 2020 posted at <https://www.ecoleppac.com/author/pjpac/>. Monique made the motion and Steph L first approval and Sarah Y second approval

4. No business arising from the Minutes of Meeting of September 23, 2020.
5. Approval of new members into the Executive Committee of PJ PAC. Introduction of the new members as to the roles they are going to play on the Executive. The slate of nominees was put forward and the new Executive Committee was approved.
6. Co-chair report:

Monique: This year we can utilize our parents in school a lot more than last year. We are going to have class parents who will help in connecting the class and parents with our PAC Community.

We will start to prepare the centennial celebration of PJ in 2022-2023. Any parents who want to join in, please reach out.

Robin: Pleased to be working with all of PJ parents. We are trying to bring as many as parents to the meetings by having PAC meetings in both mornings and evenings. We also plan to have guest speakers in the future meetings to talk about a wide variety of topics that are of interest to parents. Ideas for speakers and topics by parents are welcome. Mme. Zielinski will be our first guest speaker during the next PAC meeting talking about diversity, equity, and inclusion, which is a very important focus in our school and community.

7. Principal Report:

Mme Zielinski: Thank all of you for being here and supporting us in starting a new year. I urge you parents to participate in school. Kids are happy to be back in school and we are happy with what the kids have achieved so far. We have almost the same staff members as last year but added a few new people, Mme. Wing and some other specialists. PJ has 417 students and 3 kindergarten classes this year. It's a busy area near the office and kids are doing great, playing and learning. There are 19 divisions, 97 new families this year.

All teachers are dedicated to teaching and love their jobs and coming to school every day during Covid-19. I ask parents to give second thoughts before sending an email about Covid to me. We follow all the government requirements and protocols in order to keep the school safe. We are doing our best. Please do the health check every morning. If kids can not come to school for certain reasons, please let me know in advance. If your child is not well, he/she should not come to school. If you have doubt, please call 811. Tomorrow I will be sitting with doctors about the update of Covid and update the parents if there are really important things. It is not your fault if you get contracted with Covid, just be kind and calm. Schools are quite a safe place. I will stay on during the meeting and I will be ready to answer any questions you may have.

Framework for Enhancing Student Learning (FESL) was introduced, its goals and objectives. Our plan for this year is 3-fold. We are going to review a revised code of conduct and mission statement. We are going to work on Friday talking about our ancestors' roots and our First Peoples. On November 1st, we are going to have our students signing up for pro d programs in order for them to develop their passion for different careers.

District FESL – New Ministry requirements, FESL expectations, our commission is going through a check list. FESL educational outcomes: how we shall align and address this in accordance with our district FESL: intellectual development, human and social development and career development.

Please ensure that you read the E-bulletin. Susie and I usually spend 3 hours per week writing it. Everything you need is usually within the E-bulletin.

I want to thank you. The Terry Fox run raised an amazing \$3,175 which surpassed our goal of \$2500.

## 8. Treasurer's Report

Melanie Miao, treasurer of the PAC for the second year, gave the

report. She went over the Balance Sheet. The gaming account and operating account plus WVSD trust accounts total cash and cash equivalent is \$104,897.40. For details please refer to the balance sheet on PJ PAC <https://www.ecolepjpac.com/september-22/>. Total profit is \$6760.90 in P/L sheet. Uncategorized expenses are for the beautiful fountain of PJ as one of the parents donated to our trustee account. There are some discrepancies between this Profit and Loss and actual income column on the 2020/21 budget. This is due to a 2019/20 gala refund and money provisioned in budget for a grad reunion party for 2021 grads in lieu of the cancelled Quebec Trip.

## 9. Budget review and approval

Monique: Reviewed the actuals in 2020-2021 and compared against the budget in 2021-2022. The goal is to include as much as we could for the parts we missed last year. We only included the fundraising part which we are confident, but there may be an opportunity to raise more funds. We have not included some of our tradition fundraisers as we don't know whether we can do it or not Another aspect is that we ended last year with a profit from fundraising and unused gaming grant funds

We could not run as many programs with our kids and the PAC approved last year. PAC would like to spend the funds this year.

There are rules on how we shall spend our gaming fund. We had spent some time this year to find out how we can use the fund aggressively due to the buildup of the gaming funds each year.

Expenses: Last year voted to replace audio system and a freezer. Mme Zielinski contributed \$1000 of cultural year we grant to our Crepe Day, that is why our 2021/2022 budget amount is higher than last year's expense. We have \$5000 of gaming grant funds going to a new item – Physical Literacy Enhancement. This will pay for specialist instruction beyond what is in the Physical Education curriculum for K- Gr 12.

Our Administration expenses are for operation expenses. Class discretionary funds are going to the teachers of each class and educational speakers are for the events when PAC meeting brings in special guest speakers. Emergency Preparedness for item like emergency kits. The Other funds are a PAC Executive Discretionary Fund for the ad hoc expenses that arise. They are not always spent every year. Staff appreciation lunch is what we usually do. Sentinel scholarship is given to students who go to Sentinel French program from PJ for \$1,000. Items like Dundarave Festival of Lights during Christmas, other cultural events and Grade 7 Quebec trip have been included. Welcome Back Coffee has been left in as there may be an opportunity for a parent coffee or mixer later in the year. Principal's Budget are the discretionary funds for ELL Learning support and counseling staff. Total expenses are \$42,680 with 3 fund categories: gaming, non-gaming and savings expenses.

Income: Actual Fun Lunch income in 2020/21 was \$9905. This the larger amount is due to Crepe Day donation being recorded here as well. 5 days of fun lunch will give us more income this year. We collaborate with our business partners last year for extra funds. School supplier, spirit wear, baby-sitting, gaming grants are sources of income. Total Income for the year is projected at \$26,280.

Summary: We project to have \$18,1898 available in gaming funds to spend this year. This includes the \$9,598 left over from last year. We also have \$8625 in non-gaming profit from last year that we propose to put towards this 2021/22 budget. We still have a small short fall which we could raise fund through some other channels. We need discussions this year about future PAC budgets, as we would have been very short without the use of unspent funds from last year. There will be a PJ Centennial next year which also give us a fundraising opportunity. Our savings funds could be used for some other purpose as suggested by some parents. A culture of prudence is what built the savings funds over many years. We ran a poll and the budget was approved.

## 10. Volunteer Roles and Needs

Robin Turnill: We have two positions available: an assistant treasurer and a volunteer coordinator. If you are interested, please reach out to me or Monique, or email to [info@ecolepjpac.com](mailto:info@ecolepjpac.com). We are looking for a Friday volunteer for the fun lunch (Melanie Miao volunteered during the meeting). On our PAC website there is a link for the volunteer sign up. The PJ Park clean up event will take place on October 1, from 3-5pm. Parents and kids are welcome.

Virginia: Fun lunch is open, five days a week. Foodeaze kids are for 3 days. Great variety of options. We will have Subway on Monday and Panago on Tuesday. For Monday order, the deadline is 6:00pm on Friday. If any questions, please let me know. If there is any problem, you may also email foodies kids.

Spirit wear: Please order on line. Due to Covid, the delivery time might be longer.

Gelato will be offered for 2 dollars in the covered area by the library for the first Friday of each month.

There are lots of ways to know what is going on with PAC. Follow social media with handle [ecolepjpac](https://www.facebook.com/ecolepjpac), and check out our website [www.ecolepjpac.com](http://www.ecolepjpac.com). Vicki from PAC Executive is doing the E-bulletin and please stay connected by reading the weekly E-bulletin.

Any interesting topics are welcome which could be communicated to PAC or Mme. Zielinski.

Our next meeting is at 9:30 am on Wednesday, October 13, 2021 on Zoom. The meeting agenda will be posted on our website. Please join us if you can. See you next time.

Noted down by Joy Zhou, PJ PAC Secretary.