



ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

6:30-8:30pm November 9th, 2023

1. **Welcome and Call to Order** – *Barry Nguyen, Claudia Chavez*
2. **Approval of Agenda and Minutes from October 10th Meeting** – *Barry Nguyen, Claudia Chavez*

Agenda:

First Approver: Barry Nguyen

2nd : Bartek Kienc

Minutes:

First Approver: Barry Nguyen

2nd: Claudia Chavez

3. **Guest speaker: Michelle LaBounty** (*District Principal of Teaching and Learning. 20min presentation*)

Presentation slides are available on the PAC website. [Presentation Resources – École Pauline Johnson Parent Advisory Council \(ecolepjpac.com\)](https://ecolepjpac.com)

4. **Principal's Report** – *Mme. Zielinski*
 - a. **Student Release Drill** – Great job for the entire staff and students to release 174 students in one hour.
 - b. **Principal's Corner** – completed yesterday to provide more updates for parents on the amalgamation of the Ministry of Education and of Child Care and message and direction from the MoECC.
 - c. **FSAs** - all exams completed for grade 4 and 7. Benefits include helping students learn how to take and manage exams and also providing teachers with 'juts in time' assessments in students' reading, writing, and numeracy skills.



ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

6:30-8:30pm November 9th, 2023

- d. **UBC Teacher Candidates** – three candidates working in the classrooms right now and can provide possible candidates for future teacher openings.
- e. **Student Led Open House** – November 21, 1:30-2:45 except for Mme Wing which will be rescheduled to Nov. 22nd.
- f. **Survey from Parents** - Mme Zielinski shared that she and PAC are listening to what parents said was important to them and are implementing events and opportunities to reflect the data collected:

QUESTION #4:

WE WANT TO KNOW WHAT KINDS OF THINGS ARE MOST IMPORTANT TO YOU. PLEASE HELP US TO BETTER KNOW YOU BY FILLING OUT THE TABLE BELOW.

	Not a priority for me	Somewhat of a priority for me	High priority for me	No opinion
Volunteering at school events	14%	53%	30%	3%
Being a part of the PJ PAC	58%	31%	8%	4%
Attending PAC meetings	40%	42%	15%	3%
Events where I can meet other PJ parents	16%	42%	39%	3%
Opportunities to get to know other parents in my child's class	7%	34%	57%	2%
Educational sessions for parents	10%	35%	53%	2%
Getting school updates from Mme. Zielinski	5%	18%	75%	2%



ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

6:30-8:30pm November 9th, 2023

QUESTION #5:

THROUGHOUT THE SCHOOL YEAR THE PJ PAC WILL ORGANIZE A FEW PARENT EDUCATION EVENTS TO SUPPORT YOU AND YOUR FAMILY. WHAT TOPICS WOULD BE OF MOST INTEREST TO YOU?

- 62% Those that relate to the challenges of raising children (i.e. behaviour)
- 62% More about current teaching practices to help me to understand how my-child is being taught
- 57% How to support French Immersion at home
- 55% Current trends in technology (i.e. digital safety)
- 47% Stress and anxiety
- 45% Learning more about topics that my children learn in school but may not have been in the curriculum during my school days (i.e. Indigenous inquiry)
- 38% Inspirational speakers (i.e. an Olympian)
- 34% Body science
- 34% Financial literacy
- 27% Understanding trauma and how to address its complexities with children
- 21% Topics that relate to diversity, equity, inclusion and reconciliation

5. Financial Update – Bartek Kienc

- A complete budget, balance sheet and year-to-date financial update was provided online prior to the meeting.
- Just under \$190,000 balance in our bank accounts. We're proceeding with the execution of the agreement on the Legacy Fund in the coming weeks.
- Budget to raise \$38K with \$47k in expenses, we are being much more aggressive in this year's budget planning for a larger deficit since every year a substantial amount does not get utilized and we end up with a surplus. If we end up having to drop the Fun Lunch program, and the associated fundraising revenue, we will need to make significant adjustments to our budget and efforts for the rest of the year, Fun Lunch contributes the largest portion of revenue for PAC supported activities.
- 2023-2024 BC Gaming grant received \$8420.
- AGM approved improvements were paid for the gym floor and playground maintenance. Pending final payment for the Audio-Visual equipment in the gymnasium.



ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

6:30-8:30pm November 9th, 2023

6. Upcoming events - Barry Nguyen, Claudia Chavez

- a. Santa's Workshop (December 20th) – Claudia Chavez
 - i. Nov. 15, 17, 20, 22, 24 are drop off days near parking lot gym door for any donated items
- b. Purdy's Chocolate fundraising event – Claudia Chavez
 - i. Orders close on November 25th

7. Discussion: Hot lunch – Claudia Chavez and Barry Nguyen

- More than half of the fundraising effort comes from this program.
- Parent comments: need to see pricing without enrolling, menu to provide more options on each day, kids don't eat the food received and it comes home, food is too much for the little kids and they can't finish, more gluten-free options
- Survey to be sent to the parents to understand how this program can be better utilized.
- Volunteers needed for Fun Lunch Lead: working with the vendors; Fun Lunch Assistant: to train volunteers and pull reports; Fun Lunch Distributor: to distribute the lunches (12-1pm). Positions are on the website PJ PAC under Volunteer tab. www.ecolepjpac.com/volunteer/

8. Volunteer opportunities – Olivia Zishiri Barry Nguyen, Claudia Chavez

- a. Volunteers needed for the PAC, Santa's Workshop and Fun Lunch.
- b. Urgently need fun lunch volunteer positions for Term 2 otherwise Fun Lunch program may be canceled.

9. New Business – New PAC Logo - Barry Nguyen, Claudia Chavez

The logo now shows Parent Advisory Council rather than just the acronym PAC so everyone understands the meaning.

10. Questions and Comments – Barry Nguyen, Claudia Chavez

- a. **How to increase PAC meeting attendance?**
 - i. Word of mouth might be the best way to increase engagement.
 - ii. Change meeting name from PAC meeting to "Parents Meeting".



ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL

Meeting Minutes

6:30-8:30pm November 9th, 2023

- iii. Campaign to attract more people with QR codes or coffee meetings.
- iv. Speakers utilized or we can have wine and cheese to entice people.
- v. Add the meeting to the children agenda/chemise
- vi. Introduce ourselves to meet parents at the PAC meeting.

11. Adjournment – Barry Nguyen, Claudia Chavez

1st: Claudia

2nd: Barry

Secretary for this meeting: Susy Trevisan

Next PAC Meeting: January 19th 12:00pm-1:30pm

Location: Virtual