

ÉCOLE PAULINE JOHNSON PARENT ADVISORY COUNCIL MEETING

Meeting Agenda

January 19th, 2024 12-1:30pm

Virtual only: <https://ubc.zoom.us/j/2017461866?pwd=Wko3VmdZZmdSMFV6Z3FFV1VPTlJYUT09>

Meeting ID: 201 746 1866

Passcode: LX8dhf

1. **Welcome and call to order:** Claudia Chavez and Barry Nguyen - co-chairs
 - a. Land acknowledgement: Rowena Veylan

2. **Approve last meeting's minutes:** (Nov. 9 2023) [PAC-meeting-Nov-9th-2023-minutes.pdf](#) ([seureserver.net](#))
 - a. motion: Barry
 - b. seconded: Claudia

3. **Financial Update:** Bartek
 - a. Budget updates at every meeting
 - b. Cash in the bank: above \$100,000 in operating account
 - c. we've done a good job using surplus funds set up in our gaming account accumulating so that we are in compliance with government grants needing to be spent in the year granted.
 - d. Major expenses coming our way: new a/v system has just been installed and is excellent; invoice expected soon. There was a risk of cost overruns, so when it is paid, then the balance of the surplus will be transferred to the endowment account. This is all posted on [the PAC website](#) .
 - e. Everything is on track with the budget
 - f. Shoutout to Santa's Workshop and all the parents who volunteered
 - i. equal amount raised for the school, and for North Shore Family Services - \$1400 each
 - g. Expenses added since last update:
 - i. Staff appreciation: gift cards added for non-teaching staff before the holidays
 - h. Principal's budget is still ongoing
 - i. Although it does appear that we are \$19,000 ahead at the moment this is because vendors get paid after Fun Lunch has been delivered
 - i. This money is not surplus; it will be paid out and the budget will even out according to projections
 - ii. In May and June we start to see a more accurate picture of where we are at

4. **Motion to Vote:** Donation to Private Organizer
 - a. Money to support Grade 7 Graduation
 - i. This is an annually approved fund
 - ii. motion to transfer funds to representative of the Grade 7 Grad

Committee for them to be used by the committee: Barry

iii. Seconded: Rowena

5. Principal's Report: Hannah Williams

- a. Intro: Barry - Welcome to our new Vice Principal Hannah Williams!
- b. Mme Williams is VP and Grade 7 LFI teacher
- c. Fete D'hiver Fri Feb 2 - very important cultural day and important part of our curriculum
 - i. a few changes this year
 1. instead of a week-long celebration, it will be a one-day celebration
 2. students will go through stations and events with their buddy classes in order to focus on our senses of community and belonging
 - ii. Volunteers still needed for making the crepes ahead of time and serving the crepes
 - iii. We have secured a parent chef who will do the tire sur la neige (maple syrup in snow)-depending on Snow availability and students will be encouraged to look at recipes to bring in the food and cultural aspect of the celebration
- d. West Van police were supposed to be here this week for the traffic blitz but was cancelled due to our snow days, so their visit will be rescheduled
 - i. They will come for another traffic blitz after March Break as well
- e. Lockdown drill went successfully
 - i. WVPD were impressed with staff and students with our commitment to school safety
- f. FESL - Framework for Enhancing Student Learning
 - i. This is our second of three year plan
 - ii. goal is to strengthen the students' authentic learning in a bilingual environment that honours the multilingual identity
 - iii. focus on creating a sense of belonging through learning opportunities
 - iv. going very well
 - v. Card Project focuses on these goals in coming years
 - vi. planning for projects for next year are underway

6. What's coming up:

- a. Principal's Corner: Jan 23, 12pm
- b. Parent Education Event: Jan 31 6:30pm PJ library/Virtual
 - i. Special guest speaker Paula Foran: Supporting Children with Anxiety
- c. Crepe Day: Feb 2
 - i. Sydney: volunteers are encouraged to sign up! It is a great event which is lots of fun, and really supports community
- d. Lunar New Year: Feb 9
- e. Movie Matinee: Feb 16
 - i. coincides with Reading Break
 - ii. private event at Cineplex Park Royal

- iii. parents and siblings can attend
- f. Family Day: Feb 19 (School Closed)

7. Discussion Topic:

- a. What ideas do you have for PJ? What would you like to see happen at the school?
 - i. School play
 - 1. Likely will happen next year
 - 2. Barry has spoken with Tara about plans afoot for this
 - 3. Funding and logistics to be discussed and ironed out
- b. How can PAC support?
- c. Is there any existing event that needs to be modified or stopped?
 - i. Traffic Blitz: Bartek recognizes the importance of this event
 - 1. Traffic issues exist at all schools
 - 2. Different schools run things differently for dealing with this
 - 3. Perhaps we should challenge individual divisions to take turns running the traffic blitz ie. a different division running it every week
 - a. support for this idea:
 - i. an ongoing presence is necessary for this
 - ii. important to spread the volunteer load around
 - iii. safety is an ongoing concern
 - iv. will increase understanding throughout parent population about this issue
 - v. a larger conversation about this will be scheduled
 - ii. WhatsApp
 - 1. Very useful and appreciated
 - iii. Santa's Workshop
 - 1. Parents and students very pleased
 - 2. Buddy class system went really well for the little ones who needed help
 - 3. Sentinel kids (former PJ students) came to help
 - a. It was a nice opportunity for PJ kids to hear a little bit about what their highschool experience is like
 - b. Spirit Committee also ran an event in conjunction with Santa's Workshop
 - i. Kitchen was open - hot chocolate, snacks, volunteers reaching out to parents who might have had questions about what Spirit Committee is and what they do
 - 4. Feedback from Admin was that it was an incredible event
 - a. set up into a winter wonderland
 - b. huge undertaking and organization; went very well
 - c. clean up (turning the gym back to what it was)
 - iv. Fun Lunch
 - 1. We are very much looking for feedback
 - 2. We will be looking for other vendors / options for next year; your voice will determine what happens
 - 3. Kudos to everyone who is helping with this extremely important program
 - a. it raises almost 50% of the PAC budget income

8. PAC is always ready to receive more ideas and more feedback.

- a. Last year as a new Kindie parent, Barry was impressed that there were so many volunteers

- running things and making sure the parents knew what what going on
- b. As a PAC member, he now really appreciates how many things are run by the PAC and how many volunteer hours these things take ie. Traffic Blitz
 - c. Please feel free to email any ideas, questions or comments to PAC at info@ecoleppac.com or chair@ecoleppac.com
 - i. All feedback, suggestions, ideas are put together to create priorities to discuss in April PAC Executive Meeting to strategize and create budget for next year
 - d. April is when we meet and strategize for next year

9. **Meeting close:** Barry

10. **Motion to adjourn:** Barry

- a. Second: Claudia

Next PJ Parents Meeting: February 13 In-Person at PJ Library 6:30-8pm.