# Pauline Johnson Elementary School PAC

## General Meeting Minutes — September 17, 2026

| | |
|---|---|
| **Location** | Pauline Johnson Library · PAC General Meeting |
| **Present (Executive)** | Melissa Gardinetti, Christel Randolph, Cathy Pang, Anna Chen, Laureline Balzan |
| **Regrets** | Asal Shalviri, Robin Turnill, Olivia Zishiri |
| **Principal** | Mme Robyn Evans |

## 1. Welcome

Melissa welcomed families to the first PAC general meeting of the year. Monthly meetings are an opportunity to review PAC finances, hear about upcoming events, discuss school matters and connect with other parents.

## 2. PAC Team and Volunteers

Melissa introduced the 2026–27 PAC Executive and Members at Large. The full list of roles and contacts is available at **ecolepjpac.com/pac-executive**.

**Volunteers needed:** Fundraising & Events Team members, a **Spirit Wear Lead** (fall and spring sales) and a **Flower Sale** coordinator. Interested families can contact Melissa or any PAC member.

## 3. Communication

Families are encouraged to join the **PAC WhatsApp parent chat** and to read the school's **weekly e-bulletin** (sent by Mme Susie; past issues are on the school website). The PAC calendar is available on **ecolepjpac.com**, in the WhatsApp chat and in the e-bulletin. Volunteer sign-ups will be shared through WhatsApp and the e-bulletin.

## 4. Events 2026–27

The PAC runs or supports about **40 events and programs** each year, plus the daily Fun Lunch program. Full dates are on the PAC calendar. Highlights:

- **Halloween Dance** (October, during school hours) with DJ RocknBeau. Details on parent attendance to follow.
- **Santa's Workshop:** donated-item collection starts in November; items will be **$5** (up from $2).
- **Hot Cocoa Days:** hot chocolate sponsored by Deville Coffee; volunteer "elves" needed.
- **Cultural events:** Lunar New Year, Crêpe Day / Carnaval d'hiver and Nowruz. Funding is available for other celebrations led by a parent volunteer.
- **Three movie nights** this year, with separate junior and senior showings.
- **New this year:** a **Stay Safe Course** for Grades 5–7 (Canadian Red Cross, January pro-D day, lunch included); a country-themed **Fall Family Dance** (November); and a proposed parents-only **Cocktails & Canapés** fundraiser near year-end (venue TBC).

## 5. Finances

The PAC ended last year with a surplus of approximately **$1,200**, instead of the expected deficit of about $20,000.

| Planned spending | Amount |
|---|---|
| Field-trip subsidies (helps offset bus costs) | approx. $5,600 |
| Grade 7 graduation · Gardening | $1,200 · $1,000 |
| Dundarave Christmas Tree · Classroom funds | $400 · $350 per class |

Other support includes cultural events, arts and athletics, Artist-in-Residence, first aid, guest speakers, and curricular support for Music, ELL, Learning Support and other specialist areas. Savings are also funding capital projects (Phonak sound systems, classroom furniture).

**Fundraising:** Fun Lunch is the largest fundraiser and now runs **five days a week** with a larger menu. Other sources include Pitch In, Chip In (about $1,500 last year), spirit wear (new items and a possible vintage sale in November), event fundraisers, the gaming grant and district funding.

**Financial assistance:** Confidential support is available for Fun Lunch, field trips, school supplies and household needs. Families can contact Robin privately.

## 6. School Update

- **Phonak sound systems** are now installed in all classrooms, funded by the PAC. Staff training is under way.
- **Enrolment:** approximately 390 students.
- **New staff:** Mme Pla (Vice-Principal; French and drama), a new Grade 7 LFI teacher, Mme Seton (Teacher-Librarian), Mr. Kruger (Music K–7), Mr. Jonathan and Mme Yvette (Education Assistants), Mme Carolyn (Lunchtime Supervisor). Mme Jasmine returns to Grade 4 and Mme Banting continues part-time in Grade 5/6.
- **Summer work:** new HVAC downstairs (upstairs next summer), new boiler room, back-playground drainage work, and a repainted parking lot. A playground grant is expected next summer.
- A primary winter concert at the Kay Meek Centre is planned.

## 7. Reminders for Families

- There is **no supervision before or after school**; parents are responsible for their children.
- **Parking:** the south end of the lot is staff only, and the neighbouring childcare lot is not for PJ families. Please use street parking.
- **No dogs** on school grounds (West Vancouver bylaw).
- **Phones and photos:** limit phone use on school grounds and do not photograph or record other children.
- **Visitors and volunteers** must sign in at the front office.
- Please keep parent WhatsApp groups respectful; community guidelines will be shared.

## 8. Questions

- **Music funding:** covered under curricular support.
- **Ticketed events:** most events are free; Movie Nights and the Family Dance are ticketed (capacity and fundraising).
- **Cubbies:** none planned. During lice outbreaks, students may hang belongings on their chairs.
- **PAC-supported programs** for this year will be confirmed by the school.

## 9. Action Items

| Action | Responsible | Timing |
|---|---|---|
| Share volunteer sign-ups and the PAC calendar | PAC / Christel | Ongoing |
| Recruit Events Team, Spirit Wear Lead and Flower Sale coordinator | PAC | Fall |
| Organize October events (Teachers' Day, Halloween Dance, bulb planting) | PAC / Garden Team | October |
| Organize Fall Family Dance; explore vintage spirit-wear sale | PAC | November |
| Collect Santa's Workshop donations; organize Hot Cocoa Days | PAC / Families | Nov.–Winter |
| Confirm Stay Safe Course details | PAC | Fall/Winter |
| Plan Cocktails & Canapés fundraiser | PAC | Later in year |
| Share community guidelines, confirmed programs and dates | School / PAC | As finalized |

**Meeting adjourned:** September 17, 2026, after an open question period.